



Did You Know?.....

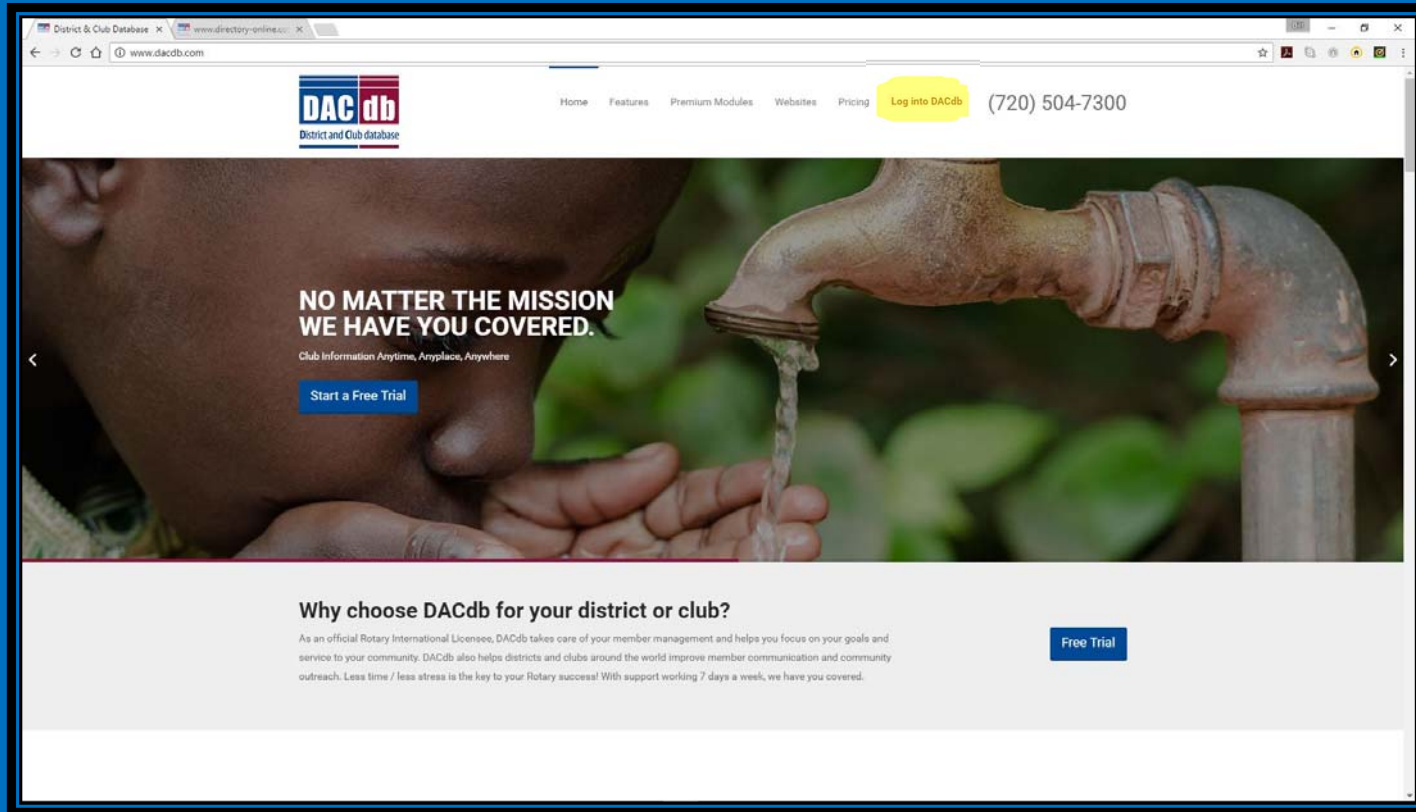
YOU CAN USE DACDB(DISTRICT AND CLUB DATABASE) AS A NETWORKING TOOL

Why Use DACdb?

- Find Rotary members (Active/ pending/ Terminated/ Within your district)
- View/ print member directory (multiple formats)
- View committees and calendar of events
- Download contacts into Excel or Word format
- Send emails and texts directly from DACdb
- Edit your own data
- See your dues history, pay your dues online
- See your attendance for the Rotary year
- View club and district events using online calendar
- Enter your meeting makeups
- Print reports/ photo albums
- Plus, many more reasons.....

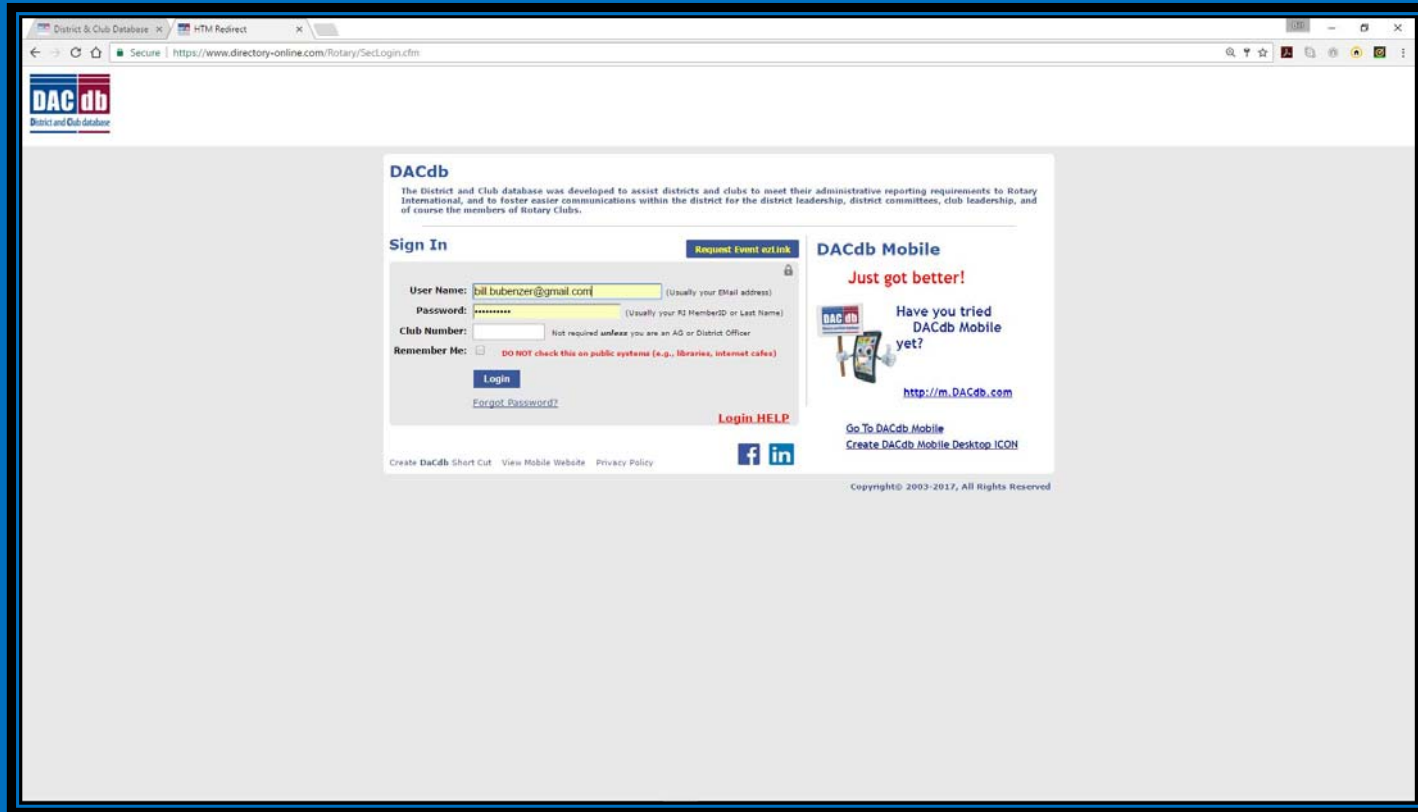
Focus of This Presentation:

- Get logged in
- Edit your data
- Upload your photo
- Enter key words to help Rotarians find you easier
- Tell members about yourself, and what you enjoy doing
- Export data to Excel, PDF, or Word format
- Create membership directory



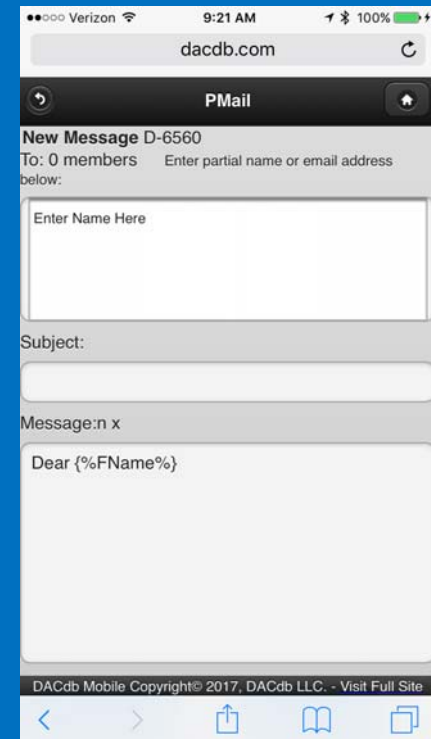
Get Logged In

- Don't have a username or forgot your password? Contact the Rotary office
- Go to DACdb: <http://www.dacdb.com/>
- Click on "Login to DACdb" in the top right corner



What Device Do You Use?

- You can use DACdb on your desktop, tablet, or phone
- Use DACdb on your mobile device: <http://m.DACdb.com> (no need for an app)
- [Instructions on how to create a mobile desktop icon](#) on your phone or tablet device



DACdb Mobile/ Tablet Platform

- Want to take DACdb with you?
- Easy access
- Simple layout. Loaded with features (search, email (Pmail), club locator, event calendars, committee listings, and much more!)

Rotary District 6560

Welcome: Bubenzer, Robert W. (Bill) (2)

Member: **Robert W. (Bill) Bubenzer** [Edit]

Section 1 - Member Detail (Active-Retired HALF)

Robert W. (Bill) Bubenzer (Bill & Debbie)
 35 Twinshore Ct.
 Carmel, IN 46033

Home: 317-580-1488
 Office:
 Cell: 317-439-4169
 Fax Number: 317-580-1488
 Email: bill.bubenzer@gmail.com
 Club: Indianapolis
 Member Since: 11/01/1988
 Birthday:

Classification: **Roofing Contracting**
 Bus Position: **Chairman Emeritus-Retired, photographer, Pilot**
 Bus Name: **Henry C. Smither Roofing Co., Inc.**
 Bus Web:

Hobbies: Airplane Pilot (commercial, multi-engine, instrument, aerobatics), Bowling, Golf, Photography, Scuba Diving, Sky Diving, Snow Skiing, Tennis, Water Skiing, Webmaster

Description: After college, I was headed to a regional airline to begin my career as an airline pilot. Then my father made me an offer to go into our family roofing and sheetmetal company. Turns out, that was one of the best offers I have ever accepted. I spent over 30 years in the commercial roofing and sheet metal industry until I sold the company in 2014. I am passionate about associating with others who like to make an impact in their personal and business lives. I have been privileged to serve as an officer and board member of several great organizations. One of my top beliefs: "Never Stop Learning"

- 29 years of Perfect Attendance

Section 2 - Member Committees:

There are 4 committee(s).

Committee	Position
Rotary District 6560	
Indianapolis	
Communications	Member
Membership Recruitment	Member
Mentorship	Co-Chair
	Member

Update Your Profile (My Data Tab)

- Click the edit link to the right of your name to begin updating your record

Rotary District 6560

Welcome: Bubenzer, Robert W. (Bill) (2)

Member Admin: Robert W. (Bill) Bubenzer

Member Information

Member ID:

Member Type: **Active-Retired HALF**

Prefix:

First Name:

Middle Name:

Last Name:

Suffix:

Previous Name: Former Name or Maiden Name

Gender:

Badge Information:

Badge/Nick Name: (Only put in a Badge Name if different from First Name)

Badge Title: Title you want to appear on Event Badges

Badge Number:

Other Information:

Start Date: Admission/Start Date in this Club!
If there are previous years in another club, enter those years under the Club Tab

Birth Date: - year optional, but necessary for calculating the club's demographics correctly
Note: The DOB year, if entered, is only visible to the member and the few club officers who can edit member info, to all others it is hidden.

Birth Place: Optional City, State where born

Sponsors:

No. Sponsored: Number of Members Sponsored

Language Skills:

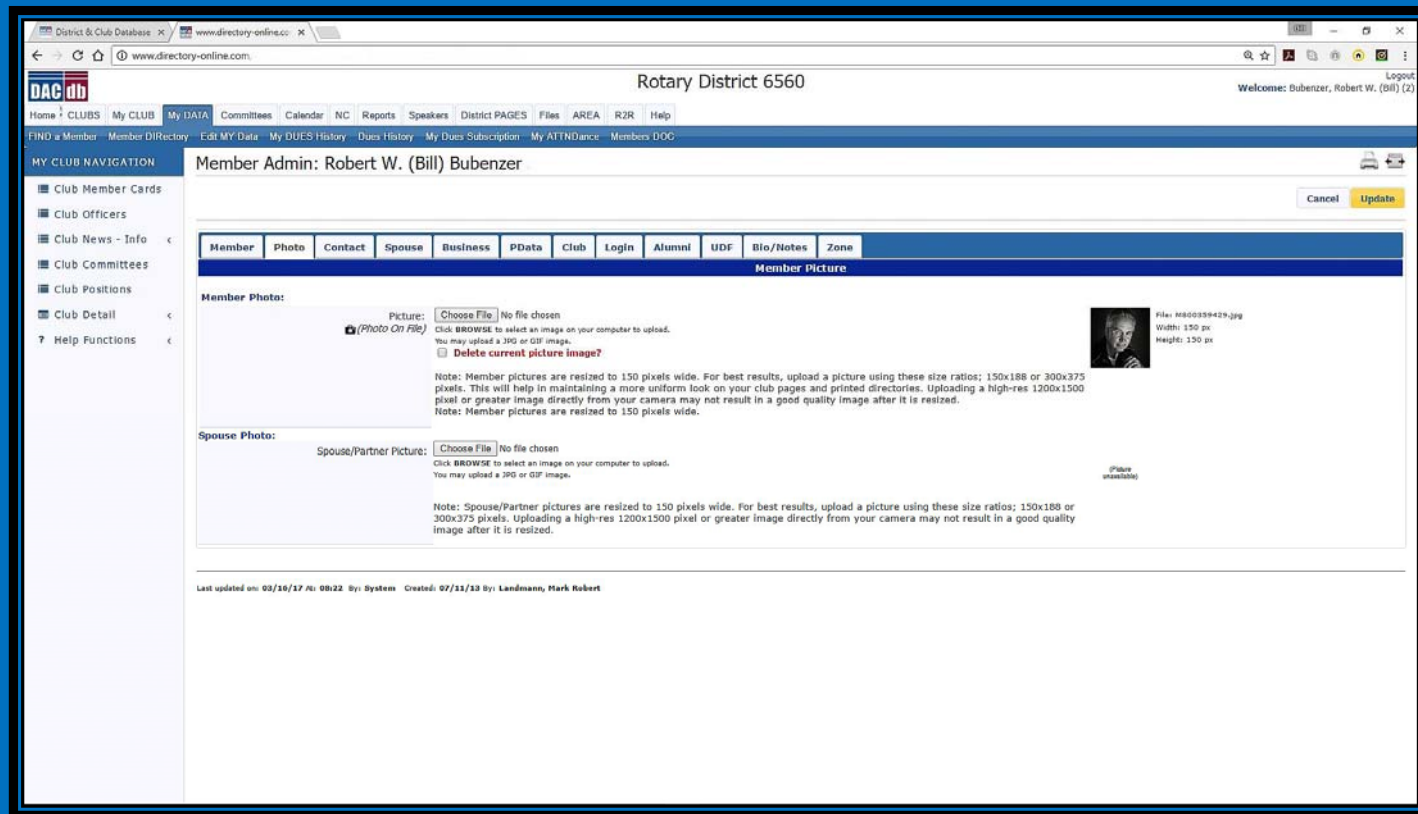
Classification:

Occupation Code:

Cancel Update

Update Your Member Information (Member tab)

- Let us know about you, and your Rotary classification
- Keep your information current (did you move or change jobs?)
- Fields that are grayed out can only be modified by the Rotary office



Upload Your Photo (Photo tab)

- A picture is worth a 1,000 words
- Help Rotarians put a face with your name

Rotary District 6560

Welcome: Bubenzer, Robert W. (Bill) (2)

Member Admin: Robert W. (Bill) Bubenzer

Cancel Update

Member	Photo	Contact	Spouse	Business	PData	Club	Login	Alumni	UDF	Bio/Notes	Zone
Member Contact Information											

Member Emails:

Edit	Type	E-mail	Display As	Syntax Valid	Use Alt	Verified
	HOME	bill.bubenzer@gmail.com		✓	✓	
	OFFICE	bill.bubenzer@gmail.com		✓	✓	

Member Addresses:

Edit	Type	Address	City	State/Prov	Zip/Postal	Country
	HOME	35 Twinshore Ct.	Carmel	Indiana	46033	UNITED STATES

Member Social Media Links:

Edit	Name	Account
No Social Media records found. Click on + above to add Social Media links		

Phone Information:

Home Phone: 317-580-1498

Office Phone:

Fax Number: 317-580-1498

Cell Phone: 317-439-4169

Cell Carrier: Verizon

Toll Free:

Emergency Contact:

ICE: (Level 4+ View)
Debbie Bubenzer

Contact Preferences: What is this?

Preferred Email: bill.bubenzer@gmail.com (Address used by PMail)

Preferred Address: 35 Twinshore Ct. (Primary address updated to RD)

CC Billing Address: 35 Twinshore Ct. (Credit Card payments)

Home Address: 35 Twinshore Ct. (Label/Correspondence Home)

Office Address: (Not Selected) (Label/Correspondence Office)

Dues Email Address: bill.bubenzer@gmail.com (Dues Invoice Email)

Internet Information:

Private: Public - list in directory

Opt Out: No (Opt-Out of EMAIL communications)

Preferred Contact Information (Contact tab)

- How do you want Rotarians to contact you?
- Please include Emergency Contact information

Rotary District 6560

Welcome: Bubenzer, Robert W. (Bill) (2)

Member Admin: Robert W. (Bill) Bubenzer

Cancel Update

Member	Photo	Contact	Spouse	Business	PData	Club	Login	Alumni	UDF	Bio/Notes	Zone
Business Information											
<p>Business Information:</p> <p>Business Name: <input type="text" value="Henry C. Smith Roofing Co., Inc."/></p> <p>Business Position: <input type="text" value="Chairman Emeritus-Retired, photographer, Pilot"/></p> <p>Business Web: <input type="text"/></p> <p>Employees: <input type="text" value="0"/></p>											

Last updated on: 03/16/17 At: 09:22 By: System Created: 07/11/13 By: Landmann, Mark Robert

Your Business Information (Business tab)

- Tell us where you work, and what you do

The screenshot shows a web browser window with the URL www.directory-online.com. The page title is "Rotary District 6560". The user is logged in as "Bubzer, Robert W. (Bill)" and is viewing the "Member Admin" page for "Robert W. (Bill) Bubzer".

The left sidebar contains a "MY CLUB NAVIGATION" menu with the following items:

- Club Member Cards
- Club Officers
- Club News - Info
- Club Committees
- Club Positions
- Club Detail
- Help Functions

The main content area has a tabbed interface with the following tabs:

- Member
- Photo
- Contact
- Spouse
- Business
- PData
- Club
- Login
- Alumni
- UDF
- Bio/Notes
- Zone

The "Business Information" tab is selected, showing the following form fields:

- Business Name:
- Business Position:
- Business Web:
- Employees:

At the bottom of the form, there is a status line: "Last updated on: 03/16/17 At: 09:22 By: System Created: 07/11/13 By: Landmann, Mark Robert".

IMPORTANT: Business position is a searchable field!

- Tell us what you do, using key words that Rotarians will use to find you by occupation or hobby (Realtor, Banker, Lawyer, Doctor, Contractor) Use words not already used in your company name

The screenshot shows a web browser window with the URL www.directory-online.com. The page title is "Rotary District 6560". The user is logged in as "Bubner, Robert W. (Bill)" and is viewing the "Member Admin" page for "Robert W. (Bill) Bubner".

The left sidebar contains a "MY CLUB NAVIGATION" menu with the following items:

- Club Member Cards
- Club Officers
- Club News - Info
- Club Committees
- Club Positions
- Club Detail
- Help Functions

The main content area has a tabbed interface with the following tabs:

- Member
- Photo
- Contact
- Spouse
- Business
- PData
- Club
- Login
- Alumni
- UDF
- Bio/Notes
- Zone

The "Login" tab is selected, and the "Member Login Information" section is displayed. It includes the following fields and options:

- Login Credentials:**
 - User Name: [Email Login to User](#)
 - Password:
- Security Lvl:** Note: This Security Lvl setting overrides Club Position setting.
- Reset Password:** ☐ No Prompt for Password change on next login?
- Policy Accepted:** ☒ Yes Was the usage policy accepted?
- Login Retry Count:** Enter zero (0) to reset the login count (0-101 3+)
- Last Login Attempt:** 03/16/17 at 11:58:00 AM ET

At the bottom of the page, it says: "Last updated on: 03/16/17 At: 08:22 By: System Created: 07/11/13 By: Landmann, Mark Robert".

Want to Change Your Login Information? (Login tab)

- Update your username and password
- Please include Emergency Contact information

Rotary District 6560

Welcome: Bubenzer, Robert W. (Bill) (2)

Member Admin: Robert W. (Bill) Bubenzer

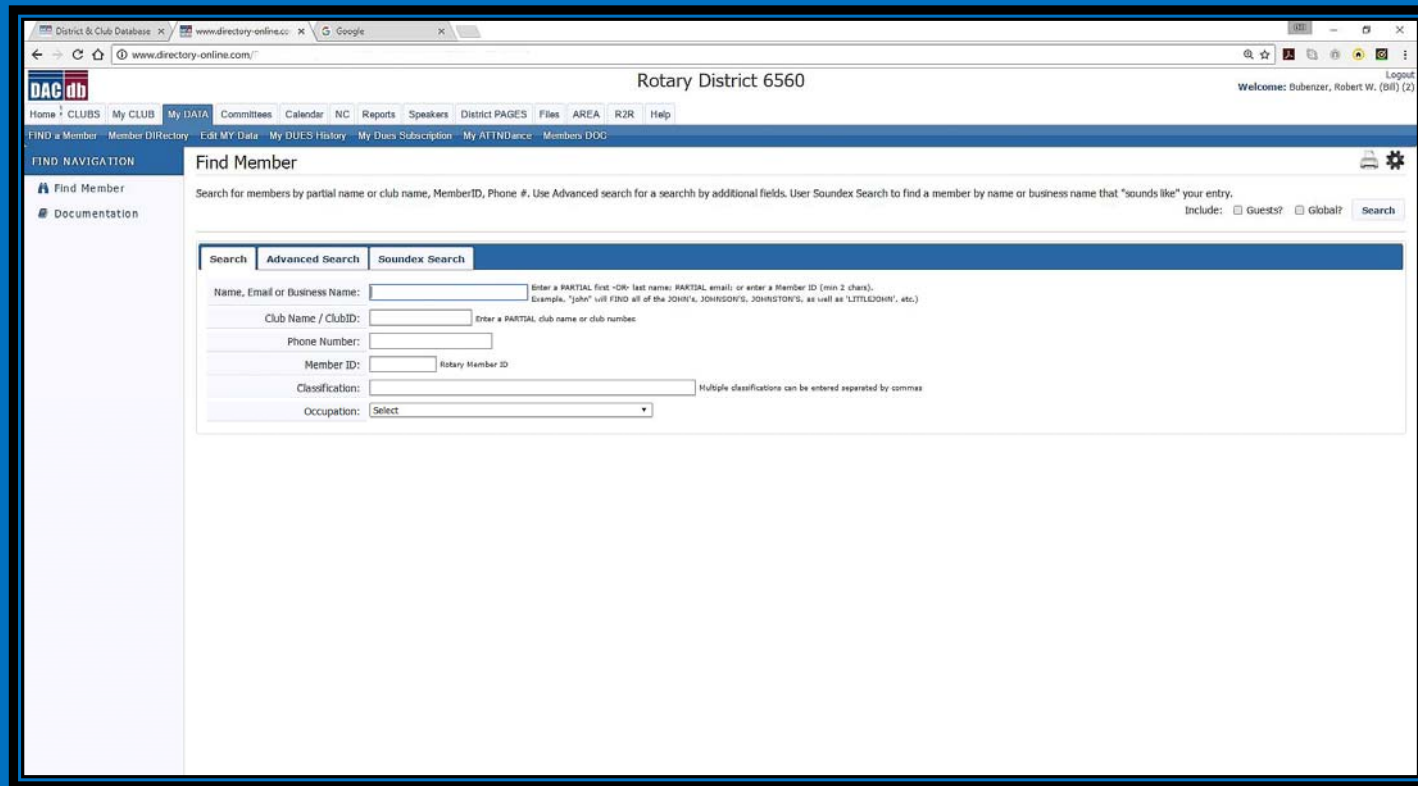
Cancel Update

Member	Photo	Contact	Spouse	Business	PData	Club	Login	Alumni	UDF	Bio/Notes	Zone
Notes Information											
<p>Member Background:</p> <p>BIO / Description: (i.e.: Community positions, projects, organizations, subjects you could give a 20 minute talk to the club):</p> <p>After college, I was headed to a regional airline to begin my career as an airline pilot. Then my father made me an offer to go into our family roofing and sheetmetal company. Turns out, that was one of the best offers I have ever accepted.</p> <p>I spent over 30 years in the commercial roofing and sheet metal industry until I sold the company in 2014.</p> <p>I am passionate about associating with others who like to make an impact in their personal and business lives. I have been privileged to serve as an officer and board member of several great organizations. One of my top beliefs: "Never Stop Learning"</p> <p>Degree(s):</p> <p>Hobbies: Airplane Pilot (commercial, multi-engine, instrument, aerobatics), Bowling, Golf, Photography, Scuba Diving, Sky Diving, Snow Skiing, Tennis, Water Skiing, Webmaster</p> <p>e-Notes/Comments: (These are external notes):</p>											

Last updated on: 03/16/17 At: 08:22 By: System Created: 02/11/13 By: Landmann, Mark Robert

Tell Us More (Bio/ Notes tab)

- Share your bio, education, hobbies, and special things you want Rotarians to know about you



Start Searching (Find a member tab)

- Start searching for fellow Rotarians
- Try using single key word searches, or use the pull down selections where applicable

Rotary District 6560

Welcome: Dübener, Robert W. (Bill) (2)

Find Member

Search for members by partial name or club name, MemberID, Phone #. Use Advanced search for a search by additional fields. Use Soundex Search to find a member by name or business name that "sounds like" your entry.

Include: ☐ Guests? ☐ Global?

Search	Advanced Search	Soundex Search
First Name: <input type="text"/>	Home Phone: <input type="text"/>	Member No: <input type="text"/>
Middle Name: <input type="text"/>	Office Phone: <input type="text"/>	Club No: <input type="text"/>
Last Name: <input type="text"/>	Cell Phone: <input type="text"/>	Zone IDs: <input type="text"/>
Email: <input type="text"/>	Fax Number: <input type="text"/>	Committee Position: <input type="text"/> Enter Committee Position RoleKey
Club Name: <input type="text"/>	Toll Free Number: <input type="text"/>	Club Position: <input type="text"/> Enter Club Position RoleKey
Business Name: <input type="text"/>	Security Level: <input type="text" value="All Members"/>	
Classification: <input type="text"/>		
Zip Code: <input type="text"/>		

Advanced Searching (Find a member-advanced search tab)

- Try using single key word searches
- You can enter searches in other fields to narrow down your results

Rotary District 6560

[Home](#)
[CLUBS](#)
[My CLUB](#)
[My DATA](#)
[Committees](#)
[Calendar](#)
[NC](#)
[Reports](#)
[Speakers](#)
[District PAGES](#)
[Files](#)
[AREA](#)
[R2R](#)
[Help](#)

Report Setup

Membership Directory (NEW)

Select Club Member Report Parameters

Club: Indianapolis

Member Type:

☒ Active-Pending
☒ Active-Associate
☐ Active-Distinguished
☐ Alumni-INTERACT
☐ Friends of Rotary
☐ Staff Position

☒ Active
☒ Active-Corporate
☐ Honorary
☐ Alumni-ROTARACT
☐ Guest

☒ Active-LOA
☒ Active-R85
☐ Alumni
☐ Alumni-RYE
☐ Guest-Rotarian

☒ Active-Annual Billing
☒ Active-Retired HALF
☐ Alumni-Verified
☐ Alumni-RYLA
☐ Proposed

Member Since:

* or *
(mm/dd/yyyy)

Enter a PARTIAL first -OR- last name:

Sort By:

☒ Member Name
☐ Club Name
☐ Business Name

PDF Options:

Scale: %

Adjust the scale less than 100% to compensate for template pages that do not fit.

Orientation:

Portrait

These reports are designed to be printed from Word or by creating a PDF. Printing a report from the VIEW screen might not result in the report being properly formatted or paginated on the page.

To Select a Report template: click on one of the radio buttons below to choose the output format.

To Run the report: use the icons at the top right of this frame.

Report / Description

Custom Directories

☐ 1 - D-5030 Mercer Island - 5-Up, 1-Col Images 50px, Picture: Left
5x1 Club Membership Directory. 8pt font. Page dimensions are 4 x 7.

☐ 2 - D-5320 Long Beach - 3-Up, 1Col Images 125px, Picture: Left
6x2 Club Membership Directory. 8pt font. Page dimensions are 9 1/2 x 11 (a normal paper size). The images are reduced to 125px. The report is designed to run to Word or PDF. In Word, margins are .4 and it is using gutters.

☒ 3 - D-5110 Sisters Membership Directory - 6-Up, 2Col Images 125px, Gutters, Picture: Right #2
6x2 Club Membership Directory. 8pt font. Page dimensions are 8 1/2 x 11 (a normal paper size). The images are reduced to 125px. The report is designed to run to Word or PDF. In Word, margins are .4 and it is using gutters.

☐ 4 - D-5110 Sisters Membership Directory - 6-Up, 2Col Images 125px, Gutters, WITH Club Name
6x2 Club Membership Directory. 8pt font. Page dimensions are 8 1/2 x 11 (a normal paper size). The images are reduced to 125px. The report is designed to run to Word or PDF. In Word, margins are .4 and it is using gutters.

Create Your Own Member Directory

- View to screen, print, export to Excel or Word, or create a PDF

Rotary District 6560

Log
Welcome: Bubenzer, Robert W. (Bill)

Home CLUBS My CLUB My DATA Committees Calendar NC Reports Speakers District PAGES Files AREA R2R Help

FIND a Member MAP to CLUBS List ALL Clubs Where CLUBS Meet Member DIRectory ezStory NewMember FORM Gallery Blog

MY CLUB NAVIGATION

- Club Member Cards
- Club Officers
- Club News - Info
- Club Committees
- Club Positions

Indianapolis Club Members (Club# 3409)

All Club members are listed under one of the three tabs below based on their MemberTypes or Terminated status.
Club Leaders can be added (or removed) to this display, by turning them on using the configure ICON at the top right and the "Show Club Officers" to Yes (or No).

Active/Honorary Members

Other Members

Proposed Members

Terminated Members

#	<input checked="" type="checkbox"/>	Action	Member Name	First Name	Last Name	Member Name	Member Type	Club Position	Home Phone	Office Phone	Cell Phone	PHF	SM	Birth Date	E-Mail
---	-------------------------------------	--------	-------------	------------	-----------	-------------	-------------	---------------	------------	--------------	------------	-----	----	------------	--------

Edit PHF/SM

Advanced Features

- Customize the column headers the way you want to see them (click on settings button to the right of the printer icon)
- View active, other, proposed, and terminated members
- You can print or export your contacts to Word or Excel (see yellow highlighted area)

Rotary District 6560

Home CLUBS My CLUB My DATA Committees Calendar NC Reports Speakers District PAGES Files AREA R2R Help

Policy Submit Support Ticket View Support Tickets UG2015

[FAQ](#)
[DACdb QuickStart Guide](#)
[Suggestions](#)
[DACdb University](#)
[DACdb Videos](#)
[DACdb Training](#)
[Release Notes](#)
[System Changes](#)

Help Topics

- A. Overview
- B. Club
- C. Member
- D. Attendance
- E. Dues & Accounting
- F. Finance
- G. Committee
- H. PMail
- I. Ptext
- J. Calendar, Events & Meetings
- K. Ignite
- L. Newsletters - Bulletins
- M. Files
- N. Stories
- O. Mobile
- P. IsMyRotaryClub
- Q. Payment Gateways
- R. Reports
- S. Websites
- T. Grants Module
- U. Gold Awards Program
- Support.html

DACdb Help for Rotary District 6560
District and Club database

Use the "Search" field at the top right to search for a help topic.

If you need further assistance with DACdb, there are numerous ways to get help and/or reach your local support person or DACdb support:

- FAQ** - Review the documentation under the Frequently Asked Questions (FAQ) link
- Help Topics** - On the left side of this page there are lots of help articles about many areas in DACdb. Use the "Search" field above to search for articles too.
- Designated District Help** - This person, listed in the box on the right, is your district's local support person.
- Email** - Click on one of the email links below and send us an email describing your problem.
- Phone** - Call during normal business hours.
- Support Request** - Submit a support request. Opening a support ticket will immediately email us your request and enable you to track the progress of the issue.

Submit a Support Ticket

Submit or view your support tickets using one of the links below.

[Submit a Support Ticket](#)
[List Support Tickets](#)

DACdb Email and Telephone Support

Call during normal business hours or send us an email at any time.

General DACdb Support: support@dacdb.com
Easy & Beautiful WordPress Support: websites@dacdb.com

Call during normal business hours. If you know your party's extension you can dial it at any time.

Phone: +1 (720) 504-7300

Specific DACdb extensions are:

- x1 – Support
- x2 – Billing and Invoicing

Need More Help?

- DACdb University
- Videos
- Contact the Rotary office

DACdb Overview

- All District 6560 Clubs:
 - Member listing and directory
 - Where and when clubs meet
 - Club/ District officers and leadership
 - Club/ District committees
 - Club/ District calendar of events
 - Club/ District news
 - Club/ District statistics
 - Club/ District information
 - Club/ District files
 - Club/ District bulletins
 - Club dashboard
 - Print reports



Still Need Help?

CONTACT: THE ROTARY OFFICE

OR

BILL BUBENZER:CELL 317-439-4169/ EMAIL BILL.BUBENZER@GMAIL.COM